



**MENTAL
HEALTH
FIRST AID**

LifeWays' Mental Health First Aid Registration & Scholarship Request Form

Mental Health First Aid is an interactive, 12-hour certification course that presents an overview of mental illness and substance use disorders in the U.S., introduces participants to risk factors and warning signs of mental health problems, builds understanding of their impact and overviews common treatments. Those who take the 12-hour course to certify as Mental Health First Aiders learn a 5-step action plan encompassing the skills, resources and knowledge to help an individual in crisis connect with appropriate professional, peer, social, and self-help care.

Registrant Information (please print clearly)

Name: _____

Address, City, State, ZIP Code: _____

Email: _____

Phone: _____ Cell Home Work

Do you have special dietary/accommodation needs? _____

Preferred Course Location & Date (please check one of the boxes below)

December 7 & 8, 2011: LifeWays Pine Room
1200 N. West Ave., Jackson, MI 49202: (9am-4pm each day)

January 5 & 6, 2012: LifeWays Pine Room
1200 N. West Ave., Jackson, MI 49202: (9am-4pm each day)

January 19 & 20, 2012: LifeWays Pine Room
1200 N. West Ave., Jackson, MI 49202: (9am-4pm each day)

February 9 & 10, 2012: LifeWays Pine Room
1200 N. West Ave., Jackson, MI 49202: (9am-4pm each day)

February 23 & 24, 2012: LifeWays Pine Room
1200 N. West Ave., Jackson, MI 49202: (9am-4pm each day)

March 28 & 29, 2012: Hillsdale ISD
310 W. Bacon St., Hillsdale, MI 49242: (9am-4pm each day)

Course Fees

Thanks to grant funds awarded by the National Council for Community Behavioral Healthcare, Allegiance Health Community Projects Fund and the United Way of Jackson County, LifeWays is able to deliver Mental Health First Aid to our community at a reduced rate (\$17.50) for a limited time. The course fee covers all training materials, as well as a light lunch both days. A limited number of scholarships are also available.

Please select a course fee by checking one of the boxes below:

\$17.50 Standard Course Fee

\$0 Scholarship Requested

Continuing Education Credits (CEUs)

Mental Health First Aid is approved for 12 General Recertification Credit Hours by the Society of Human Resource Management's HR Certification Institute. These hours relate to the Professional in Human Resources (PHR), Senior Professional in Human Resources (SPHR) and Global Professional in Human Resources (GPHR) certifications. If you are interested in CEUs via SHRM (no additional cost), please initial here: _____

Questions? Cancellations?

517.780.3366 • mhfa@lifewayscmh.org

By signing/dating this form, I hereby agree to attend the Mental Health First Aid course I have selected above for the entire 12 hours (9am-4pm, each day). I understand that failure to attend all 12 hours of training will result in forfeiture of certification. In addition, I have read and understand all of the Important Information described on the reverse side of this form.

Signature/Date: _____



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Please send completed form and required payment to:

LifeWays' Mental Health First Aid Program
1200 N. West Ave., Jackson, MI 49202

Important Information

Submission of this form does not guarantee registration in your preferred course and/or a scholarship. Once LifeWays receives your completed registration form and payment (if applicable), you will receive confirmation of your registration and/or scholarship status via email/mail, usually within 10-14 days. In the event that your preferred course date has reached capacity and/or scholarships have been exhausted, you will receive notification via email/mail, along with alternate training dates. You can also request to be wait-listed for your preferred course; if a seat becomes available, we will notify you.

If you are unable to attend the course for which you have registered, kindly cancel at least three business days in advance. Your timely cancellation entitles you to receive credit toward another training course or a refund. No credit or refunds will be issued if you fail to notify us in advance. As an alternative, substitutions are permitted at any time. Scholarship recipients that do not give adequate cancellation notice will not be eligible for a scholarship for one year.

If we do not have sufficient registrants to hold the course or inclement weather is expected, LifeWays reserves the right to cancel the course (refunds will be issued). You will be notified at least two business days in advance of the cancellation.

Participants are expected to attend all sessions and full payment is required if the participant is registered for any part of the workshop. Certificates will only be issued to participants who attend all 12 hours of the course.

Funding

Funding to deliver Mental Health First Aid courses to the community has been provided in part by LifeWays, the National Council for Community Behavioral Healthcare, Allegiance Health Community Projects Fund and the United Way of Jackson County.

LifeWays
Community Mental Health


Allegiance
HEALTH

United Way
of Jackson County



 **NATIONAL COUNCIL**
FOR COMMUNITY BEHAVIORAL HEALTHCARE